

Data protection information for LABCO GmbH & LABCO BTC GmbH

Information obligations

Controller within the meaning of the GDPR: LABCO GmbH Alfred-Nobel-Straße 15 27612 Loxstedt-Stotel Germany Phone: +49 4744 - 913 93 - 0 Fax: +49 4744 - 913 93 - 11 Email: info@labco.de Homepage: www.labco.de Contact the data protection officer

scope & focus Service-Gesellschaft mbH Leonhardtstraße 2 30175 Hannover Phone: 0511 / 364 221-0 Fax: 0511 / 364 221-99 Homepage: www.scope-and-focus.com Email: information@scope-and-focus.com

Purpose and legal basis for data processing

The processing of personal data is only permitted if the purpose and the relevant legal basis for the specific processing activity are transparent. The purpose and the relevant legal basis for the specific processing activity must be communicated to the data subject in a transparent manner at the time of collection.

Change of purpose

The use of personal data for purposes other than the purpose for which it was collected is not permitted. Your rights as a data subject

Information, rectification and erasure

You have the right to information (Art. 15 GDPR) about your personal data stored at its origin and recipients and the purpose of the data processing at any time within the scope of the applicable statutory provisions. If applicable you have a right to rectification (Art. 16 GDPR) of your data. You have the right to erasure of your data, provided that the requirements of Art. 17 GDPR are met and there are no statutory retention periods or other legal grounds to the contrary.

Right to restriction of processing

If you have restricted the processing of your personal data, these data - apart from their storage - may only be processed with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the European Union or of a Member State.

Right to object to data collection in special cases and to direct marketing

If data processing is carried out on the basis of Art. 6 para. 1 lit. e or f GDPR, you have the right to object to the processing of your personal data at any time for reasons arising from your particular situation; this also applies to profiling based on these provisions. The respective legal basis on which processing is based can be found at of this information. If you object, we will no longer process your affected personal data unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or the processing serves the establishment, exercise or defence of legal claims (objection pursuant to Art. 21 para. 1 GDPR).

Where your personal data are processed for direct marketing purposes, you have the right to object at any time to processing of personal data concerning you for such marketing, which includes profiling to the extent that it is related to such direct marketing. If you object, will subsequently no longer use your personal data for the purpose of direct marketing (objection pursuant to Art. 21 (2) GDPR).

Right to data portability

In accordance with Art. 20 GDPR, you have the right to have data that we process automatically on the basis of your consent or in fulfilment of a contract handed over to you or to a third party in a commonly used, machine-readable format. If you request the direct transfer of the data to another controller, this will only be done insofar as it is technically feasible.

Revocation of your consent to data processing. You can revoke any consent you have already given informally at any time. The lawfulness of the data processing carried out up to the time of revocation remains unaffected by the revocation.

Right to lodge a complaint with the supervisory authority

In the event of violations of the GDPR, you have the right to lodge a complaint with the competent supervisory authority at in accordance with Art. 77 GDPR. The right to lodge a complaint is without prejudice to any other administrative or judicial remedy. You can view the competent supervisory authority at this website:

https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html However, you can submit your complaint to any authority. This applies regardless of any rules of jurisdiction.

This information corresponds to the legal status as of 25 May 2018. It reserves the right to adapt our data protection information to changes in regulations or case law.

Information for 'Management of social network accounts' in accordance with Art. 13 GDPR

Purpose of processing

Technical management of accounts (creation, publication)

Interactions (public or private messages) with subscribers and other users of the platform Creation of usage statistics

Legal basis

• Art. 6 para. 1 lit. a GDPR

The data subject has given consent to the processing of personal data concerning him or her for one or more specific purposes.

• Art. 6 para. 1 lit. c GDPR

Processing is necessary for compliance with a legal obligation to which the controller is subject.

• Art. 6 para. 1 lit. e GDPR

Processing is necessary for the performance of a task carried out in the public interest

or in the exercise of official authority vested in the controller

- Art. 9 para. 2 lit. e GDPR
- Art. 9 para. 2 lit. g GDPR
- Art. 9 para. 2 lit. j GDPR

Transfer to third countries Third country or international organisation International

Legal basis in data transfer EU-US Privacy Shield

Storage period

• Data backups (10 years)

Linkedin data protection information:

LABCO GmbH and LABCO BTC GmbH

We maintain publicly accessible profiles in social networks and would like to inform you with of this data protection declaration - as far as this is possible for us - about the processing of personal data when using the LinkedIn page of LABCO Holding.

Social networks can generally analyse your user behaviour comprehensively if you visit the Linkedin website with integrated social media content (e.g. Like buttons or advertising banners). Visiting our social media profile triggers numerous data protectionrelevant processing operations.

Personal data

If you are logged into your social media account and visit our social media profile, the operator of the social media portal can assign this visit to your user account. However, your personal data may also be collected under certain circumstances

if you are not logged in or do not have an account with the respective social media portal. In this case, this data is collected, for example, via cookies, which are stored on your end device or by recording your IP address.

With the help of the data collected in this way, the operators of the social media portals can create user profiles in which your preferences and interests are stored. In this way, can display interest-based advertising to you within and outside the respective social media profile. If you have an account with the respective social network, the interest-based advertising can be displayed on all devices on which you are logged in or have been logged in.

Please also note that we cannot track all processing operations on the social media portals. Depending on the provider, further processing operations may therefore be carried out by the operators of the social media portals.

Details on this can be found in the terms of use and data protection provisions of the respective social media portals, which we discuss in more detail below in this information.

I. Responsible party

Jointly responsible within the meaning of the General Data Protection Regulation ('GDPR') for the

data processing in the operation of the company page:

LinkedIn Ireland Unlimited Company 70 Sir John Rogerson's Quay, Dublin 2 Dublin D02r296 Ireland and

LABCO Holding Alfred-Nobel-Straße 15 27612 Loxstedt-Stotel Joint responsibility When you visit our company website, we are jointly responsible with the operator of the social media platform for the data processing operations triggered during this visit.

Please note that despite the joint responsibility with the social media portal operators, we are not fully portal operators, we do not have full influence on the data processing operations of the social media portals. Our options are largely determined by the corporate policy of the respective provider. You can access the relevant LinkedIn 'Terms of Use' here: LinkedIn Pages Terms

II Data protection officer

You can contact LinkedIn's Data Protection Officer here: Contact | LinkedIn Help Our data protection officers: scope & focus Service-Gesellschaft mbH Leonhardtstraße 2 30175 Hanover Phone: 0511 / 364 221-0 Fax: 0511 / 364 221-99 Homepage: www.scope-and-focus.com E-mail: information@scope-and-focus.com

III Purposes of data processing when operating the company website

We maintain the company website in order to inform you, to present ourselves and our services and to be able to communicate with you.

If you follow or interact with our company page, you will become recognisable and identifiable to us

recognisable and identifiable to us and other people.

As the operator of the company page, we use the company page analyses provided to us by LinkedIn.

provided to us by LinkedIn. These help us to better understand your interests and better reach our target group. This enables us to

interest-based advertising and provide relevant content on our company page. provide relevant content.

As we receive aggregated data from LinkedIn (e.g. analysis data on visitors, updates, followers etc.), we cannot assign this data to a specific visitor to our site.

to a specific visitor to our site.

You can find our data protection information here

https://www.labco.de/datenschutz/

LinkedIn also uses the data collected by LinkedIn for market research and advertising advertising purposes, in particular to analyse your behaviour, to create user profiles and to provide

and to provide personalised advertising (also on behalf of third parties).

LABCO Holding has no influence on this organisation.

To enable LinkedIn to provide us with aggregated data, among other things, LinkedIn stores

stores cookies on the devices you use to access the company website. These cookies are small data records that contain a unique user code. There are

both persistent and session cookies are used. As far as we know, LinkedIn uses uses the data collected by the cookies to provide you with advertising and to enable also enable LinkedIn's advertising partners to do so.

Further information on the use of cookies by LinkedIn can be found at <u>Cookie</u> <u>Policy | LinkedIn.</u>

Further information on the use of cookies by LABCO GmbH can be found at <u>https://www.labco.de/datenschutz/</u>

Further information on data processing by LinkedIn can be found in the privacy policy of LinkedIn: LinkedIn Privacy Policy.

There you will also find information on setting options and how to contact LinkedIn can contact us.

IV. Legal basis

The processing of your personal data, with the exception of tracking, is based on on the basis of our legitimate interests pursuant to Art. 6 para. 1 sentence 1 lit. f) GDPR in effective communication and interaction with you as a user and an optimised presentation of our presentation of our range of services.

We would like to point out that consent is required for tracking in accordance with Art. 6 para. 1 sentence 1 lit.

a) GDPR is required. However, consent is not obtained on the platform.

In order to avoid tracking, we can only refer you to contacting us via an alternative alternative communication channel, for example our website, and to adjust the cookie settings there limit the cookie settings to only the necessary cookies.

Data protection of the providers

For a detailed description of the respective forms of processing and the opt-out options opt-out options, please refer to the data protection declaration and the information information of the providers of the social media network, over which we have no influence and which apply

apply when the website is accessed. (Link to LinkedIn's privacy policy see above).

V. Data transfer / reference to risks

LABCO GmbH itself does not pass on any personal data to third parties in connection with the

use of the LinkedIn platform to third parties and also processes your data only within the European Union.

We would like to point out that when your personal data is processed by

LinkedIn, the data may be processed outside the European Union. This

This may result in risks for users because, for example, the enforcement of users' rights users' rights could be made more difficult.

However, LinkedIn points out in its privacy policy that by using the

LinkedIn services, your personal data will also be processed by the operator of the LinkedIn platform

in the United States of America, a so-called unsafe third country,

processed. LinkedIn Corporation has certified itself under the current EU-U.S. Data Privacy Framework.

LinkedIn has also commissioned contractors in third countries to process personal data. data processing. A list of LinkedIn's contractors can be found at the following link:

Infrastructure Providers and Subprocessors (linkedin.com)

VI Your rights

Requests for information and the assertion of further data subject rights should be most effectively directly to LinkedIn as the provider of the platform.

provider of the platform. Only the operators have access to user data and can directly take appropriate

take appropriate measures and provide information. If you have an account with LinkedIn, you can exercise your rights as a data subject via this. Alternatively, you can contact LinkedIn directly.

Contact | LinkedIn Help

If our support is required, you can contact us at any time. You have the following rights:

(a) Right to information

You have the right to request information about the processed personal data concerning you at any time personal data concerning you within the scope of Art. 15 GDPR. For this purpose you can send a request by post or email to the addresses given above.

(b) Right to rectification of inaccurate data

You have the right to request the immediate rectification of personal data concerning you personal data concerning you if it is incorrect. Please contact

to the contact addresses given above.

(c) Right to erasure

You have the right, under the conditions described in Art. 17 GDPR, to request the erasure request the erasure of personal data concerning you. These conditions provide in particular for a right to erasure if the personal personal data are no longer necessary for the purposes for which they were collected or otherwise purposes for which they were collected or otherwise processed, as well as in cases of unlawful processing, the existence of an objection or the existence of an erasure obligation under Union law or the law of the Member State to which we are subject. To assert your right to erasure, please contact us at the contact addresses given above.

(d) Right to restriction of processing

You have the right to request the restriction of processing in accordance with Art. 18 DSGVO to demand. This right exists in particular if the accuracy of the personal data is contested by the parties, for a period enabling to verify the right to erasure, the user requests restricted processing instead of erasure; furthermore in the event that the data are no longer required for the purposes pursued, but the user purposes, but the user needs it for the establishment, exercise or defence of legal claims and if the successful exercise of an objection between at least one of the joint controllers and the user is still disputed. In order to assert your right to restriction of processing, please contact us at the contact addresses given above.

(e) Right to data portability

You have the right to receive the personal data concerning you, which you have provided in a structured, commonly used and machine-readable format in accordance with Art. 20 GDPR. To assert your right to data portability, please use the contact addresses given above.

(f) Right to object

You have the right, on grounds relating to your particular situation at any time to object to the processing of personal data concerning you which, inter alia on the basis of Art. 6 para. 1 lit. **e) or f) GDPR**, in accordance with Art. 21 GDPR to lodge an objection. We will stop processing your personal data unless we can demonstrate compelling legitimate grounds for the processing which override outweigh your interests, rights and freedoms, or if the processing is necessary for the establishment assertion, exercise or defence of legal claims.

(g) Right of cancellation (in the case of consent given)

You have the right to withdraw your consent in accordance with Art. 7 para. 3 GDPR with effect for the revoked for the future. The withdrawal of consent shall affect the lawfulness of

processing based on consent carried out on the basis of the consent until the revocation is not affected.

(h) Right to lodge a complaint

You also have the right to lodge a complaint with the supervisory authorities.

VII Storage period

The data collected directly by us via the social media profile will be deleted from our systems as soon as

systems as soon as the purpose for its storage no longer applies, you request us to delete it or

request deletion or revoke your consent to storage. Stored cookies

remain on your end device until you delete them. Mandatory legal provisions - in particular in particular retention periods - remain unaffected.

We have no influence on the storage period of your data that is stored by the social network own purposes, we have no influence. For details on this please contact the operators of the social networks directly for details (e.g. in their privacy policy, see above).

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