



Data protection information for LABCO GmbH & LABCO BTC GmbH

Information obligations

Controller within the meaning of the GDPR:

LABCO GmbH

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Contact the data protection officer

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Purpose and legal basis for data processing

The processing of personal data is only permitted if the purpose and the relevant legal basis for the specific processing activity are transparent. The purpose and the relevant legal basis for the specific processing activity must be communicated to the data subject in a transparent manner at the time of collection.

Change of purpose

The use of personal data for purposes other than the purpose for which it was collected is not permitted.
Your rights as a data subject

Information, rectification and erasure

You have the right to information (Art. 15 GDPR) about your personal data stored at its origin and recipients and the purpose of the data processing at any time within the scope of the applicable statutory provisions. If applicable you have a right to rectification (Art. 16 GDPR) of your data. You have the right to erasure of your data, provided that the requirements of Art. 17 GDPR are met and there are no statutory retention periods or other legal grounds to the contrary.

Right to restriction of processing

If you have restricted the processing of your personal data, these data - apart from their storage - may only be processed with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the European Union or of a Member State.

Right to object to data collection in special cases and to direct marketing

If data processing is carried out on the basis of Art. 6 para. 1 lit. e or f GDPR, you have the right to object to the processing of your personal data at any time for reasons arising from your particular situation; this also applies to profiling based on these provisions. The respective legal basis on which processing is based can be found at of this information. If you object, we will no longer process your affected personal data unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or the processing serves the establishment, exercise or defence of legal claims (objection pursuant to Art. 21 para. 1 GDPR).

Where your personal data are processed for direct marketing purposes, you have the right to object at any time to processing of personal data concerning you for such marketing, which includes profiling to the extent that it is related to such direct marketing. If you object, will subsequently no longer use your personal data for the purpose of direct marketing (objection pursuant to Art. 21 (2) GDPR).

Right to data portability

In accordance with Art. 20 GDPR, you have the right to have data that we process automatically on the basis of your consent or in fulfilment of a contract handed over to you or to a third party in a commonly used, machine-readable format. If you request the direct transfer of the data to another controller, this will only be done insofar as it is technically feasible.

Revocation of your consent to data processing. You can revoke any consent you have already given informally at any time. The lawfulness of the data processing carried out up to the time of revocation remains unaffected by the revocation.

Right to lodge a complaint with the supervisory authority

In the event of violations of the GDPR, you have the right to lodge a complaint with the competent supervisory authority at in accordance with Art. 77 GDPR. The right to lodge a complaint is without prejudice to any other administrative or judicial remedy. You can view the competent supervisory authority at this website:

https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html

However, you can submit your complaint to any authority. This applies regardless of any rules of jurisdiction.

This information corresponds to the legal status as of 25 May 2018. It reserves the right to adapt our data protection information to changes in regulations or case law.

Information for 'Sending e-mails (internal / external)' in accordance with Art. 13 GDPR**Purpose of processing**

Internal and external communication via e-mail programme

Legal basis

- Art. 6 para. 1 lit. b GDPR

Processing is necessary for the performance of a contract to which the data subject is party or for the implementation of pre-contractual measures taken at the request of the data subject.

Categories of recipients

Processor (category)

- IT service provider (Synective Systemhaus GmbH & Co KG)

Third parties

- Telecommunications service provider

Transmission to third countries

Third country or international organisation

USA

Legal basis in data transmission

Privacy policy of the United States of America and Microsoft Inc.

Storage period

- Statutory retention periods according to HGB or 3 years after last customer contact or 3 months after an employee leaves

Obligation to provide data**Obligation of the controller**

- Contractual provision: Email communication mandatory to fulfil orders

Obligation of the data subject

- Contractual provision: Email communication mandatory to fulfil orders

Consequences of non-provision

- No order fulfilment possible